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FOUNDATION
FOR NORTHEAST FLORIDA

Giving Back. Giving Forward.

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June 19, 2018

Mr. Joe Stelma
Trial Courts Administrator
City of Jacksonville - Fourth Judicial Circuit Court
Duval County Courthouse
501 W. Adams St., Suite 2303
Jacksonville, FL 32202

Dear Mr. Stelma:

I am pleased to inform you that the Community Foundation's Board of Trustees awarded City of Jacksonville - Fourth Judicial Circuit Court a grant totaling \$90,000.00, to assist with the provision of mental health and substance abuse services for Duval County Teen Court.

Enclosed, please find copies of the Grant Acceptance package, which includes a contract, and a list of the closing report questions that we will seek responses to at the end of the grant term. **This Grant offering is valid for ten (10) days. After reading the contract carefully, please sign one copy and return it to us, keeping the other for your files.** Please refer to the grant number in all correspondence with the Foundation.

The grant is made from funds provided by an anonymous fund at The Community Foundation for Northeast Florida. The Board of Trustees asks that you acknowledge the Foundation and the Fund in all printed material and programs related to your grant.

If you have any questions, please contact me at 356 4483 or acrane@jaxcf.org.

Sincerely,



Amy Crane
Senior Program Director

Enclosure

The Community Foundation for Northeast Florida

Grant Contract

Acceptance of Grant

The grant to your organization from The Community Foundation for Northeast Florida is for the explicit purpose(s) described in the Grant Proposal and approved by the Foundation. The grant is made subject to your acceptance of the terms described herein.

Grantee: City of Jacksonville - Fourth Judicial Circuit Court

Address: Duval County Courthouse
501 W. Adams St., Suite 2303
Jacksonville, FL 32202

Grant Number: 18-30130

Fund: An anonymous fund at The Community Foundation

Grant Amount: \$90,000.00

Grant Period: Begins: 1/15/2019 Ends: 12/30/2021
Interim Report Due: 2/1/2020
Closing Report Due: 1/15/2022

Please Read The Following Carefully:

Please Use the Grant Number in All Correspondence with the Foundation

1. **Special Condition:** n/a
2. **Grant Objective(s):** to assist with the provision of mental health and substance abuse services for Duval County Teen Court.

3. **Public Recognition:** The Foundation expects you to publicize your grant when appropriate to build awareness and credibility for your work while recognizing the donors who made these grants possible. What follows are some guidelines to help ensure that you recognize funding from The Community Foundation for Northeast Florida in communications such as presentations, press releases, websites, newsletters and other materials.

Acknowledgement language

Please use the following language to acknowledge your grant: “[Insert your Project name] is supported by an anonymous fund from The Community Foundation for Northeast Florida.”

Please use the following description for your website, in person presentations and other materials as appropriate:

About The Community Foundation for Northeast Florida

Now in its 54th year, The Community Foundation for Northeast Florida (www.jaxcf.org) is Florida’s oldest and largest community foundation. The Foundation works to stimulate philanthropy to build a better community – helping donors invest their philanthropic gifts wisely, helping nonprofits serve the region effectively, and helping people come together to make the community a better place. The Foundation has more than \$343 million in assets and has made grants in excess of \$410 million since 1964.

Logos and website link

You may request our official logo of The Community Foundation for Northeast Florida by contacting Susan Datz Edelman, Vice President, Strategic Communications, at (904) 356-4483 or sedelman@jaxcf.org. Please use this logo for your website (feel free to include a link to www.jaxcf.org), printed materials and other documents. We have some different versions that we can provide if this one presents any challenges to your document.

Share your story

Help us highlight your success! Sharing the faces and stories behind our grants will help donors, potential funders and the community better understand and connect with your work, and build positive publicity for what you are doing.

If you use social media (Facebook, Twitter, etc.) to post information about your TCF-funded project and activities, please share with/tag our social sites:
<https://www.facebook.com/cfjacksonville> ; [#CFJacksonville](https://twitter.com/CFJacksonville).

And we’d like to highlight your work as well! We invite you to send us photos of work this grant supports—one to three high quality, high resolution .jpg files would be ideal. Make sure any participants who appear in the photo have appropriate media release documents (if you need a standard photo release form, let us know—we’ll be happy to send it to you.) A few sentences giving some context to the photo would be helpful, and of course, your name and contact information.

4. **Expenditure of Grant Funds:** The funds awarded may be spent only in accordance with the goals and objectives stated and budgeted in the Grant Proposal you submitted, as approved by the Foundation. The funded project and its budget may not be changed except with prior written approval of the Foundation.
- a. Expenses may not be charged against the grant before or after the date of the grant period without prior written approval of the Foundation.

- b. Equipment or property purchased with grant funds shall be the property of the grantee organization unless the organization should go out of existence. In that case, the ownership of the equipment or property reverts to the Foundation.

5. Disbursements to Grantees:

- a. Grant payments will be made in three installments as follows:
 - a. One payment of \$30,000 after receipt of signed contract, but no sooner than January 15, 2019.
 - b. In Year 2 of this contract, payment of \$30,000 will be made upon approval of interim report (due 2/1/2020) which should include data on the numbers of teens served as well as information on participating community partners.
 - c. In Year 3 of this contract, payment of \$30,000 will be made upon approval of interim report (due 2/1/2021) which should include data on the numbers of teens served as well as information on participating community partners.
- b. The grantee is responsible for grant funds received and for maintaining adequate supporting records consistent with generally accepted accounting practices.


6. Reversion of Grant Funds: The grantee will return to the Foundation any funds not spent by the close of the grant period, except in the case of prior written approval of the Foundation for an extension of the grant period for substantive causes.

7. Copyrights and Patents: The Foundation desires the widest possible distribution of reports, books and articles resulting from the grant, and the Foundation reserves the royalty-free license to use such publications. For projects involving patent possibility, the grantee should contact the Foundation.

8. Review of Grant Activity: The grantee will furnish the Foundation with reports of grant activity as noted below.

- a. *Interim Grant Work* – due as indicated in the contract.
- b. *Closing Grant Report* – written report due as indicated in the contract with a statement of expenditures. Also, the Foundation would appreciate photos and copies of articles published about the grant activity.

9. **Limit of Commitment:** Unless otherwise stipulated in this contract, the Foundation has no obligation to provide other or additional support to the grantee.



Chief Board Officer *President*

NINA M. WATERS

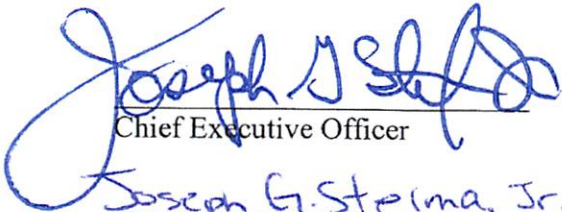
Print Name

President

Print Title

10/31/18

Date



Chief Executive Officer

Joseph G. Sterma, Jr.

Print Name

Trial Court Administrator

Print Title

Date

TCF rec'd 7/2/18